

LCAP Technical Assistance
Presentation

State & Federal Programs

# Recommended Timeline for 2015-16

#### July – October 2015

Identify and consult stakeholders

Conduct needs assessments

Review available data for Annual Report

Develop timeline for data collection and reporting

Report demographic information via CALPADS

Review alignment of district plans with LCAP

November 2015 - January 2016

Consult stakeholders

Continue updating progress on Annual Report

Review LCAP goals, actions and services for needed adjustments

Review final, SBEapproved LCAP & Annual Report Template

Review proposed state budget (2015-16) and local implications February - March 2016

Consult stakeholders

Review draft LCAP Evaluation Rubric when available

Continue modification of LCAP and updating progress on Annual Report

Present draft LCAP to stakeholders, including PACs

April - June 2016

Consult stakeholders

Review May revision of proposed State budget (2015-16) and local implications

Invite public comment on draft LCAP

Present draft LCAP to PACs

Respond to comments in writing

Finalize Annual Report

Hold LCAP and budget public hearing

Receive local board approval

Submit to COE

Receive LCAPs from charter schools



# Guiding Questions from LCAP Template Annual Update

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to Education Code section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?

# LCAP - Guiding Principles

- Performance focused relationship among plans, funding use, outcomes for students
- Simplicity and transparency
- Student-focused local identification of needs, provide equitable opportunities
- State priorities define metrics but rely on local determination of measurement
- Stakeholder engagement-parents, students, educators, broader community

# Section 1 and Annual Update Implications

#### **Section 1: Stakeholder Engagement**

Meaningful engagement of parents, pupils, and other stakeholders, including those representing the subgroups identified in Education Code section 52052, is critical to the LCAP and budget process. Education Code sections 52060(g), 52062 and 52063 specify the minimum requirements for school districts; Education Code sections 52066(g), 52068 and 56029 specify the minimum requirements for charter schools. In addition, Education Code section 58985 specified the requirements for translation of documents.

- Education Code 52060 (g) A governing board of a school district shall consult with teachers, principals, administrators, and other school personnel, local bargaining units of the school district, parents, and pupils developing a local control and accountability plan.
- Education Code 52066 (g) has the same requirements for county offices of education

# Section 1 and Annual Update Implications

#### **Section 1: Stakeholder Engagement**

Instructions: Describe the process used to consult with parents, pupils, school personnel, local bargaining units as applicable, and the community and how this consultation contributed to development of the LCAP or annual update. Note that the LEA's goals, actions, services and expenditures related to the state priority of parental involvement are to be described separately in Section 2. In the annual update boxes, describe the stakeholder involvement process for the review, and describe its impact on, the development of the annual update to LCAP goals, actions, services, and expenditures.

- Previously, the verb was "engage" and now it is "consult" which matches Education Code 52060.
- Added to the instructions are all the people who are to be consulted, including "school personnel" and "local bargaining units as applicable," also in Education Code 52060.
- The remaining changes are related to capturing in the revised Section 2 what was previously in Sections 2 and 3A and 3B.

### Section 1: Guiding Questions on Stakeholder Engagement

- 1. How have applicable stakeholders (e.g., including parents and pupils of unduplicated pupils and unduplicated pupils identified in Education Code 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies, county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners and others as appropriate) been engaged in developing, reviewing, and support implementation of the LCAP?
- 2. How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?

### Section 1: Guiding Questions on Stakeholder Engagement (continued)

- 3. What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was this information made available?
- 4. What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5. What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to Education Code sections 52062, 52068, and 47606.5, including engagement with representative parents of pupils identified in Education Code section 42238.01?

### Section 1: Guiding Questions on Stakeholder Engagement (continued)

- 6. What specific actions were taken to consult with pupils to meet the requirements 5 CCR 15495(a)?
- 7. How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

# Section 1: LCAP Template

Involvement Process	Impact on LCAP
Identify stakeholder meetings –	Attribute actions and services to input from stakeholders
Annual Update:	Annual Update:

# Section 1: LCAP Template

Involvement Process Impact on LCAP there were a series of opportunities for parents to give FROM DELAC MTGS: input on our school goals and priorities for the coming years. Throughout the school year, students, parents, staff, and community members have Increase advanced class offerings (see Goal 1) had opportunities to provide the site with feedback via surveys, Zero period program to support World Language conversations, and poster gallery walks that present participants with and Arts (see Goal 1) essential questions about how to improve our school's academic Home visits from the school (see Goal 3) program, our school climate and our facilities and programs. More multicultural awareness and community **DELAC Meetings** events (see Goal 3) September 4, 2015 (23 Parents, 5 staff, 2 administrators) PBIS training for parents (see Goal 4) October 6, 2015 (22 Parents, 6 staff, 2 administrators) **Annual Update: Annual Update: DELAC Meetings September 4, 2015 – Reviewed EOY Data and status of implementation** EOY Attendance data met goals, DELAC of LCAP services parents recommended continuance and possible expansion of attendance liaison personnel



### Classification of Students for LCFF

# English Learners (EL)

- Based on Home Language Survey and California English Language Development Test (CELDT)
- No time limit for funding
- Reclassified students (Fluent English Proficient) will no longer generate additional funding

#### Low Income (LI)

 Qualify based on free and reduced price meals eligibility.

# Foster Youth (FY)

- Foster youth are students who have been placed into an institution, group home, or private home of a state-certified caregiver or under the placement and care of the county welfare department, county probation department or tribal organization.
- All foster youth qualify as Low Income students.

Subgroups are considered numerically significant if there are 30 or more students with the exception of Foster Youth where 15 students are considered numerically significant.

### Racial/Ethnic Subgroups

- Black or African American
- American Indian or Alaska Native
- Asian
- Filipino
- Hispanic or Latino
- Native Hawaiian or Pacific Islander
- White
- Two or more races

### Other Subgroups

- English Learners
- Low Income
- Students with Disabilities
- Foster Youth

# Required Representation from Parent Groups

f students are part of one or more of these subgroups, parents or families must be included in the Parent Advisory Group.

Parent Advisory Group Low Income rep Foster Youth rep **English Learner rep All Parents** 

District EL Parent
Advisory Group (if
district enrollment
includes):

15% ELs

At least 50 EL
pupils

Members of pre-existing committees (DELAC) may be included in the LCAP EL Parent Advisory Committee.

# SPSA Sample Form A

LEA GOAL: All Students in the Pine Tree School District will be educated in a safe and healthy learning environment

SCHOOL GOAL: (Goals should be prioritized, measurable, and focused on identified student learning needs.) By May 31, 2013, the percentage of students that report feeling "safe" or "very safe" on the PTSD Stakeholder Survey at Pine Tree Middle School will increase from 40% to 60%.

What data did you use to form this goal?

- California School Climate Survey
- California Healthy Kids Survey
- PTSD Stakeholder Survey of students, staff, parents, and community
- Comments and testimonials of PTMS students and staff

What were the findings from the analysis of this data?

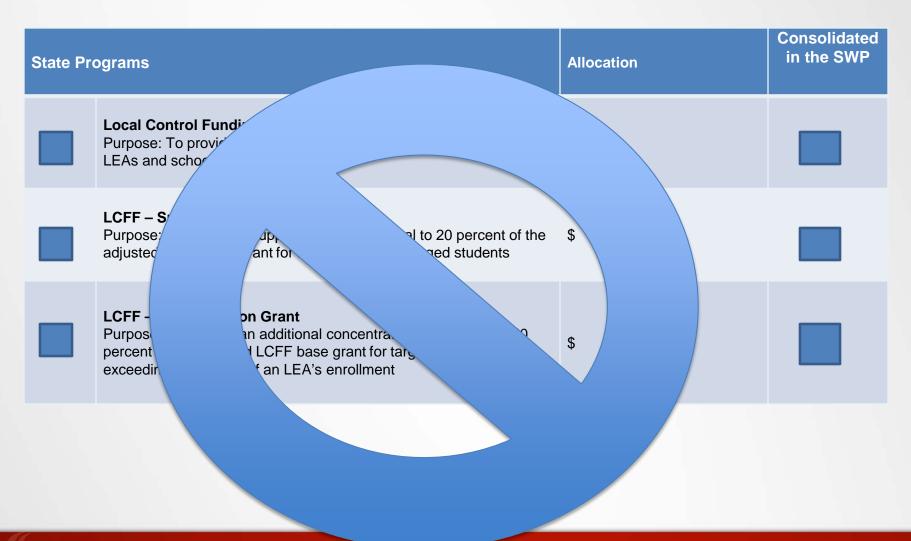
- In 2012 PTSD Stakeholder Survey, 60% of PTMS students said they felt "unsafe" or "very unsafe" at school
- Similar patterns were noted in the most recent CHKS and CSCS

How will the school evaluate the progress of this goal?

 This school goal will be evaluated on an annual basis as part of the SPSA evaluation process

**STRATEGIES:** 1) PTMS will use an inquiry-based approach to identify major student safety issues, review current practices, and identify potential strategies or interventions to increase student safety.

# SPSA Sample Form



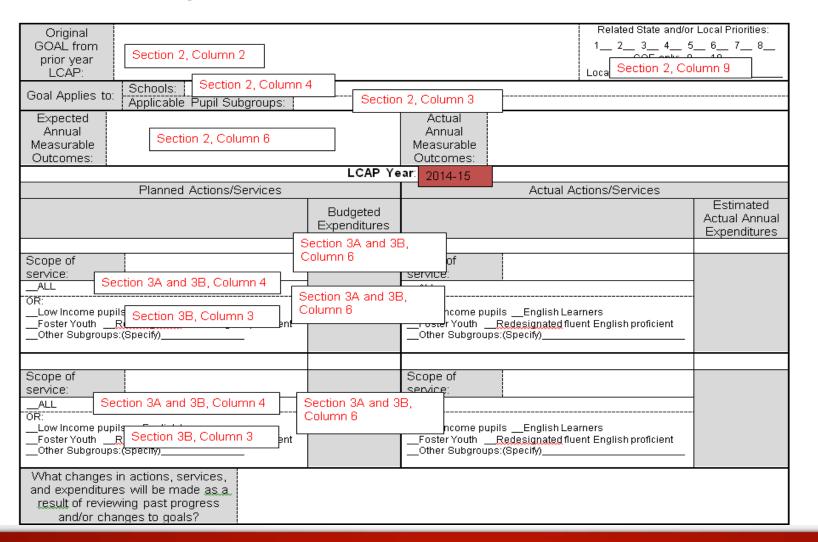
## Team Discussion

 What is your process this year for continuing to work with stakeholder groups to monitor goal implementation and student outcomes?

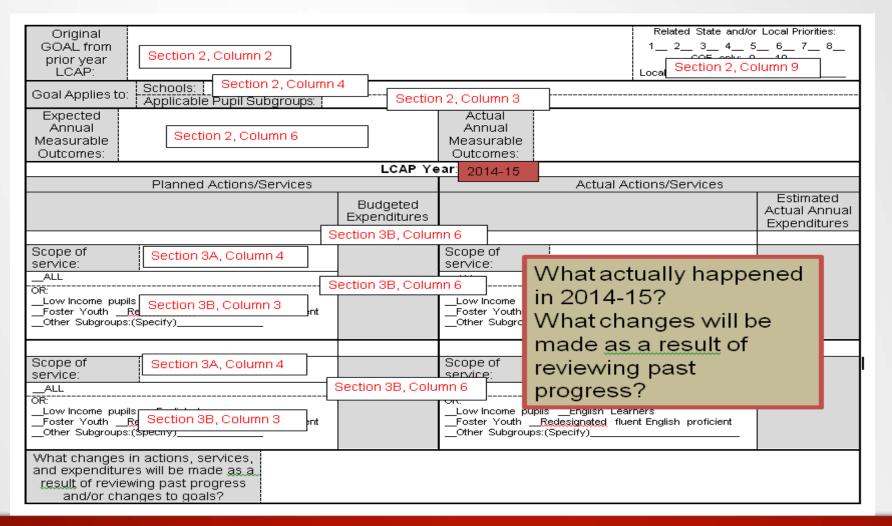
 How do you intend to consult with all groups?

5 minutes

## Annual Update - LCAP Section 2



## Annual Update - LCAP Section 2



Original GOAL from prior year LCAP:			Related State and/or Loc  1 2 3 4 5 6  COE only: 9 1  Local : Specify	5 7 8
Goal Applies to: Schools: Applicable Pupil Subgroups:				
Expected Annual Measurable Outcomes:		Actual Annual <u>Measurable</u> Outcomes:		
	LCAP Ye	ear: xxxx-xx		
Planned Actions/Services			Actual Actions/Services	
	Budgeted Expenditures	( Ad		<u>Estimated</u> tual <u>Annual</u> xpenditures
Scope of	Imn	ortant fo	or husiness and	
service: ALL OR:Low Income pupilsEnglish LearnersFoster YouthRedesignated fluent English proficientOther Subgroups:(Specify)	Important for business and program staff to work together for <i>Estimated Actual</i>			
Scope of service:ALLOR:Low Income pupilsEnglish LearnersFoster YouthRedesignated fluent English proficientOther Subgroups:(Specify)	Ann	SETVICE. ALL OR:Low Income pu	pillsEnglish LearnersRedesignated fluent English proficient ps:(Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?				

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Annual Update Instructions: For each goal in the prior LCAP year, review the progress toward the expected annual outcome(s) based on, at a minimum, the required metrics pursuant to Education Code sections 52060 and 52066. The review must include an assessment of the effectiveness of the specific actions. Describe any changes to the actions or goals the LEA will take as a result of the review and assessment. In addition, review the applicability of each goal in the LCAP.

### **Estimated Actual Annual Expenditures**

- Timing The annual update is completed in conjunction with next year's LCAP
  - ✓ Start gathering data on actions and services that are being provided to share with stakeholders by January
  - ✓ Review audit requirements

### Annual Audit Manual

The LCAP will be reviewed during the annual audit.

#### 2014/15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting LOCAL CONTROL AND ACCOUNTABILITY PLAN Workpaper Auditor Reference Obtain a copy of the LEA's approved local control and accountability plan or annual update to the local control and accountability plan for the audit year. Select a sample of actions or services the LEA described in Sections 3A and 3B of the plan that the LEA identifies as having actual expenditures. 3. Select a sample of actual expenditures for actions or services identified pursuant to (2) and examine supporting documentation to determine whether the expenditures were made consistent to the actions or services. 4. If the expenditures selected pursuant to (3) were not made consistent to the identified actions or services, so state in a finding. 5. For county offices of education and school districts only, verify the LEA: a. Presented the local control and accountability plan or approved annual update to the parent advisory committee in accordance with Education Code Section 52062(a)(1) or 52068(a)(1), as appropriate. b. If applicable, presented the local control and accountability plan or approved annual update to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate. c. Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan or approved annual update in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate. Held at least one public hearing in accordance with Education Code Section 52062(b)(1) or 52068(b)(1), as appropriate. e. Adopted the local control and accountability plan or approved annual update in a public meeting in accordance with Education Code Section 52062(b)(2) or 52068(b)(2), as appropriate. 6. If the county office or school district was not in compliance with any of the requirements listed in (5), so state in a finding.

# Guiding Questions from LCAP Template Annual Update

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to Education Code section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?

# Guiding Questions from LCAP Template Annual Update

- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

## Team Discussion

 Discuss your district's plans to collect data and report progress in preparation for the Annual Update.



## 5 minutes

# LCAP Annual Update

### **Appendix Definitions**

- a) Chronic absenteeism rate
- b) Middle School dropout rate
- c) High School dropout rate
- d) High school graduation rate
- e) Suspension rate
- f) Expulsion rate

### LCAP Section: 2 Goals and Services

§ 15497.5. Local Control and Accountability Plan and Annual Update Template.

Introduction:	ADD A BRIEF EXECUTIVE SUMMARY/DISTRICT DESCRIPTION
LEA:	Contact (Name, Title, Email, Phone
Number):	LCAP Year:

#### Local Control and Accountability Plan and Annual Update Template

The Local Control and Accountability Plan (LCAP) and Annual Update Template shall be used to provide details regarding local educational agencies' (LEAs) actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. The LCAP and Annual Update Template must be completed by all LEAs each year.

For school districts, pursuant to Education Code section 52060, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities.

GOAL 1:	All students will receive his quality instruction in Common Core and NGSS standards for highly qualified teachers in 21st Century Classrooms.	mon 1 X 2 X 3 4 5 6 X 7 8 X 8 from
Identified Need :	standards and NGSS star  Metrics: MAKE SURE  Williams validation, HR r	E METRICS include the required metrics for the STATE PRIORITIES the goal addresses records, BTSA records, Rate of teacher mis-assignments, PD sign-in sheets, Curriculum maps, curriculum ns, report cards, instructional materials inventories, iReady and BAS assessments, and teacher and
Goal Applies to:	Schools:  Applicable Pupil Subgroups:	LEA Wide ALL

#### LCAP Year 1: 2015-16

By June 2016, all students will receive instruction from teachers who are appropriately assigned, using Common Core curriculum materials, in adequate, well-maintained facilities.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
<ul><li>1.1 All teachers are appropriately assigned and fully credentialed in their subject areas.</li><li>Certificated Personnel Salary + Benefits</li><li>1.2 All new teachers will participate in BTSA.</li></ul>	led in their subject areas.  ed Personnel Salary + Benefits  Low Income pupils English Learners Foster Youth Redesignated fluent	Cost of Personnel, \$80,000 avg per teacher – (141 FTE [teachers]) \$11.28 Million – 0000 Unrestricted LCFF BASE Salary (1000) + Benefits (3000)	
Administer the Clear Multiple Subject, Single Subject, and Ed. Specialist Induction Programs: Support Provider training, Participating Teacher PD and 1:1 mentoring related to Pedagogy, Equity, Teaching ELs, and Teaching Special Populations. Recommendation of Participating Teachers for Clear Credentials upon successful completion of the program		_ Other Subgroups: (Specify)	1.2 Cost to administer BTSA new teacher induction program: Per teacher charge: \$4,400 x 37 FTE (teachers) \$4,400 x 37 = \$162,800 0000: Unrestricted LCFF Base
1.3 All teachers assigned to ELA and Math will participate in Common Core ELA, Math and ELD professional development. Stipends for teachers +			1.3 Cost for trainers, per diem rates, stipends for PD, per teacher 0000: Unrestricted Base \$2,000



#### LCAP supporting students: Multi Tiered System of Support - MTSS

#### Intensive Intervention Services

SPED services, 1-1 tutoring or monitoring, Behavior Plan

A deriver of the deri

After School Tutoring Programs; Intervention Classroom; School Linked Services, Community Liaison, Additional Counseling, Attendance Liaison, LCSW

Behavioral: Needs / Services

Fully Credentialed Teachers, Common Core Curriculum, PBIS

# LCAP Supporting Students – Go beyond the Data

Example: State Priority #5 – Student Engagement – required metric is attendance

Disaggregate data by grade span, by subgroup, by site

What does the data say? What does your stakeholder information say?

Using a Multi-tiered System of Support for the whole child and family: What actions and services might be needed?

A kindergarten attendance dip at a site – is it consistent over time?

- 1. Could be an indication for Parent education?
- 2. Health care access?
- 3. Safe welcoming classroom environment?



# LCAP Supporting Students – Go beyond the Data

Example: State Priority #5 – Student Engagement – required metric is attendance

What does the data say? What does your stakeholder information say?

Using a Multi-tiered System of Support for the whole child and family: What actions and services might be needed?

- A specific school site shows a dip in attendance
  - 1. Is there a need for Parent Education?
- 2. Are parents aware of absences? An attendance liaison to insure communication with parents?
  - 3. Is there a bullying issue as some students report they are afraid?
  - 4. Clean, welcoming, healthy facilities and classrooms?
  - 5. Academic avoidance? What supports are in place?
  - 6. Is the playground, cafeteria, safe and welcoming?



### SCHOOLWIDE USAGE

LCFF Schoolwide usage of funds follows federal guidelines:

Title I schools with percentages of students from low-income families of at least 40 percent may use Title I funds, along with other Federal, State, and local funds, to operate a "schoolwide program" to upgrade the instructional program for the whole school.

# Targeted Schools

 For Schools that don't qualify for Schoolwide allocation LCFF also allows flexibility

Targeted assistance schools design, in consultation with parents, staff, and district staff, an instructional program to meet the needs of those students. Both schoolwide and targeted assistance programs must use instructional strategies based on scientifically based research and implement parental involvement activities.



### Discussion

How is your district using supplemental and concentration funds?

• What have you noticed about the planned increased or improved services? Have you developed any new services, ideas or resources to share?

#### Section 3: Use of Supplemental and Concentration Grant funds and Proportionality

A. In the box below, identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner pupils as determined pursuant to 5 CCR 15496(a)(5).

Describe how the LEA is expending these funds in the LCAP year. Include a description of, and justification for, the use of any funds in a districtwide, schoolwide, countywide, or charterwide manner as specified in 5 CCR 15496.

For school districts with below 55 percent of enrollment of unduplicated pupils in the district or below 40 percent of enrollment of unduplicated pupils at a schoolsite in the LCAP year, when using supplemental and concentration funds in a districtwide or schoolwide manner, the school district must additionally describe how the services provided are the most effective use of funds to meet the district's goals for unduplicated pupils in the state and any local priority areas. (See 5 CCR 15496(b) for guidance.)

Total amount of Supplemental and Concentration \$ grant funds calculated:

\$<u>948,697</u>

Highlight the Intervention Services to support the identified needs of students

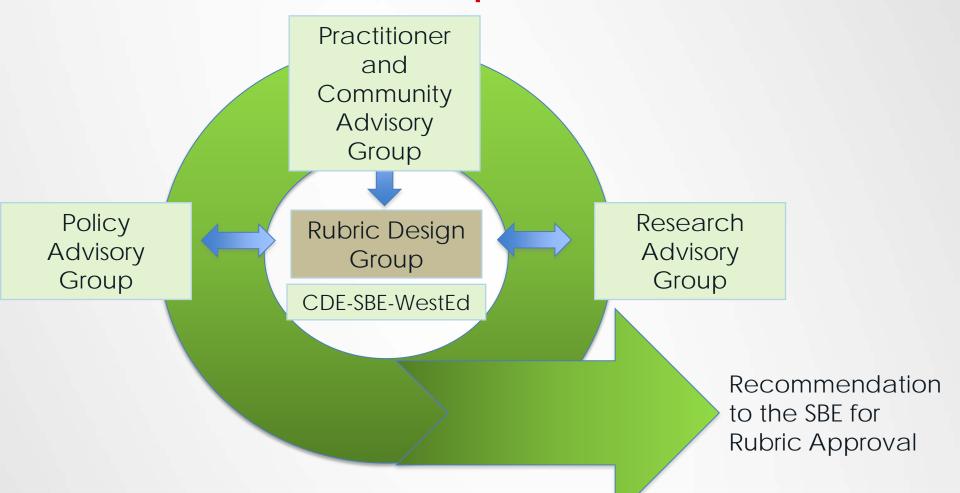
If using funds districtwide or schoolwide – justify why this is the most effective use of funds to address needs



B. In the box below, identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all pupils in the LCAP year as calculated pursuant to 5 CCR 15496(a).

Consistent with the requirements of 5 CCR 15496, demonstrate how the services provided in the LCAP year for low income pupils, foster youth, and English learners provide for increased or improved services for these pupils in proportion to the increase in funding provided for such pupils in that year as calculated pursuant to 5 CCR 15496(a)(7). An LEA shall describe how the proportionality percentage is met using a quantitative and/or qualitative description of the <u>increased and/or improved services</u> for unduplicated pupils as compared to the services provided to all pupils.

# Rubric Development Process



# LCFF Rubrics -

- Align to the LCFF design principles: student focused, equity, transparency, and performance
- Serve as a resource that LEAs find useful to guide reflections and provide helpful ideas to support students
- Support of a continuous improvement process focused on student level outcomes
- Facilitate reflection that supports local ownership of planning and implementation of actions that support student level outcomes

## LCFF Rubrics -

- NOT grade or judge, but provide ways to identify strengths, areas for improvements, and strategies to improve
- Include other resources and tools that in combination support high-quality planing and implementation
- Extend to all strategic planning and implementation efforts – Rubrics are not limited to LCAPS

LOCAL CONTROL AND ACCOUNTABILITY PLANS

# QUESTIONS AND FINAL COMMENTS

# Local Control and Account By Plans Thank You Update:

### **Contact Information**

Michael Bachicha michael\_bachicha@sccoe.org 408-453-6899

